

EXECUTIVE FORWARD PLAN AUGUST 2013

This Forward Plan seeks to anticipate all the Cabinet decisions to be made by the Cabinet, or by individual Cabinet members (and occasionally key decisions by officers) over the next four months.

The printed version of the Forward Plan is re-issued on a monthly basis but inevitably, some of the published information may change; Government guidance recognises that the plan is a best assessment, at the time of publication, of anticipated decision making. The online “Emerging” Forward Plan is updated regularly and can be seen on the Council’s website at:

<http://democracy.bathnes.gov.uk/mgListPlans.aspx?RPId=122>

The Forward Plan goes beyond the minimum legal requirement for only key decisions to be published over the coming four month period, and demonstrates the Council’s commitment to openness and participation in decision making. It also assists the Council’s Policy Development & Scrutiny Panels in planning their input to policy formulation and development, and in reviewing the work of the Cabinet.

Should you wish to make representations to the decision taker, please contact the report author or Col Spring, Democratic Services (01225 394942). For Cabinet meeting items, a formal agenda will be issued 5 clear working days before the meeting. For individual (Single-Member) Cabinet member decisions, a Weekly List, with the details of the proposed decision, will be published and a decision will not be made until 5 clear working days have expired from the date of publication, to allow for representations.

Cabinet agenda papers and the Weekly List can be inspected on the Council’s website and at the Guildhall (Bath), Hollies (Midsomer Norton), Riverside (Keynsham) and at Bath Central, Keynsham and Midsomer Norton public libraries.

Key to Codes used in the Forward Plan

Decision Types

KEY	This item is a Key decision. It is one which will have significance in terms of budget impact (spending or savings) or its impact on a community that is wider than a single electoral ward. There is no set financial threshold above which a decision is regarded as Key.
PBF	This item is part of the Council's Policy and Budget Framework. This is the list of and contents of plans and strategies agreed by the Council as being those that collectively form the framework and which are determined by the Council. The current list of such plans and strategies can be accessed on the Council's website.
TRO	This item is a Traffic Regulation Order which by statute must be advertised by the Council for public consultation, giving a date by which any objections must be received. If objections are received, then the Order cannot be implemented but a Cabinet decision is required. If no objections are received, then the Order can be implemented without the need for a Cabinet decision.
RVW	Cabinet Response to Policy Development & Scrutiny Panel Review Recommendations

Directors Group Lead

JF	Jo Farrar – Chief Executive, Bath & NE Somerset Council
AA	Ashley Ayre – Strategic Director, People and Communities
AP	Andrew Pate – Strategic Director, Resources
LF	Louise Fradd - Strategic Director, Place
VH	Vernon Hitchman – Council Solicitor

Access to Information

The majority of the Cabinet's business listed in this Forward Plan will be open to the public to attend. Some business may contain confidential, commercially sensitive or personal information which is exempt from publication.

This is formal notice under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that parts of the Cabinet Meetings listed here may be held in private because the reports will contain exempt information under Part 1 of Schedule 2A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it.

Members of the public may make representations about why the meeting should be open to the public. The Cabinet will then make a statement of response to such representations.

**Executive Forward Plan
August 2013**

Bath & North East Somerset Council
Anticipated business at future Cabinet meetings and
Single-member decisions anticipated in each month

Date	Title Precis	Decision Making Body Lead Councillor	Report Author Contact	Background Papers	Strategic Director Lead	Date First Notified
INDIVIDUAL CABINET MEMBER DECISIONS ANTICIPATED IN AUGUST 2013						
August 2013	E2580 Proposed parking restrictions - North Road, Combe Down TRO <i>Whether to add double yellow lines along a part of North Road. These are being proposed to aid visibility as part of the development of the Rockery Tea Gardens. If objections are received, a Cabinet decision will be required.</i>	Cllr Caroline Roberts	Andy Coles 01225 394208	Appx 1 Existing / Proposed Layout Plan Appx 2 Informal Consultation Responses Appx 3 Formal Consultation Responses	Louise Fradd	10 June 2013 TRO
CABINET MEETING - 11 SEPTEMBER 2013, 6:30PM						
11 Sep 2013	E2522 Energy Efficiency & Renewable Energy Guidance for Listed Buildings and Undesignated Historic Buildings <i>To report on progress of the implementation of the Sustainable Construction & Retrofitting SPD</i>	Cabinet Councillor Tim Ball	Simon De Beer, Adrian Neilson 01225 477616 01225 477020	none	Louise Fradd	25 January 2013

Date	Title Precis	Decision Making Body Lead Councillor		Report Author Contact	Background Papers	Strategic Director Lead	Date First Notified
11 Sep 2013	E2508 Leisure Strategy update <i>The Council requires a Leisure Strategy to determine its investment and service delivery options for the next 25 years. This report is designed to clarify options available and provides recommendations to build the future leisure platform.</i>	Cabinet	Councillor David Dixon Councillor Robin Moss	Marc Higgins 01225 396423	Appx 1 Joint Health and Well-Being Strategy Appx 2 Joint Strategic Needs Assessment Appx 3 Physical Activity Needs Assessment Appx 4 Get Active Strategy Appx 5 Built Facilities Strategy	Louise Fradd	16 January 2013 KEY
11 Sep 2013	E2435 Housing Delivery Update <i>An update to Cabinet on the Councils response to the prioritisation of housing delivery</i>	Cabinet	Councillor Tim Ball	John Wilkinson, John Cox 01225 396593	Core Strategy, SHLAA	Louise Fradd	16 January 2013 KEY
11 Sep 2013	E2561 Empty Property Policy: Enforcement Action <i>This report will seek a decision from Cabinet on initiating formal enforcement action to recover one or more high priority empty properties</i>	Cabinet	Councillor Tim Ball	Graham Sabourn 01225 477949	Appx 1 Property details (likely to be exempt from publication) Empty Property Policy	Ashley Ayre	9 April 2013 KEY

Date	Title Precis	Decision Making Body Lead Councillor		Report Author Contact	Background Papers	Strategic Director Lead	Date First Notified
11 Sep 2013	<p>E2579 Arts Development Strategy 2014-2017 <i>The Arts Development budget procures services from voluntary sector arts providers. The Strategy 2014-2017 sets the service's priorities and the outcomes to be achieved, and describes the approach to procurement (commissioning and grant-funding).</i></p>	Cabinet	Councillor Ben Stevens	Ann Cullis 01225 396455	Appx 1 Arts Development Strategy 2014-2017 Sustainable Community Strategy 2009-2026 Cultural Strategy 2011- 2026	Louise Fradd	6 June 2013 KEY
11 Sep 2013	<p>E2441 Terrace Walk Experimental Road Space Re-Arrangement Plan TRO <i>Change of highway layout in Terrace Walk and surrounding streets to cater for tourist coach relocation from Orange Grove to Terrace Walk. To be implemented on an experimental basis to understand how it will operate. Decision will only be required if there are objections to the Scheme.</i></p>	Cabinet	Councillor Caroline Roberts	Simon Thomas 01225 394260	High St, Bath - Public Realm & Highway Improvement Scheme, TRO single member decision report	Louise Fradd	16 January 2013 TRO

Date	Title Precis	Decision Making Body Lead Councillor		Report Author Contact	Background Papers	Strategic Director Lead	Date First Notified
11 Sep 2013	E2584 Childcare Sufficiency Assessment 2013 <i>The Childcare Act 2006 requires Councils to undertake and publish a sufficiency assessment of childcare in their area</i>	Cabinet	Councillor Dine Romero	Philip Frankland 01225 394330	Appx 1 Childcare Sufficiency Assessment 2013 Previous assessments and updates are available on the Council's website	Ashley Ayre	10 July 2013 KEY
11 Sep 2013	E2555 Revenue and Capital Budget Monitoring, Cash Limits and Virements - April 2013 to July 2013 <i>This report presents the first monitoring information for the Authority as a whole for the financial year 2013/14 to the end of July 2013. The report also includes a number of budget transfer requests for both revenue and capital</i>	Cabinet	Councillor David Bellotti	Tim Richens, Jamie Whittard 01225 477468, 01225 477213	Appx 1 Revenue & Capital Monitoring Commentary Council's Budget Management Scheme	Andrew Pate	4 April 2013
11 Sep 2013	E2552 Treasury Management Monitoring Report to 30th June 2013 <i>This report gives details of performance against the Council's Treasury Management Strategy and Annual Investment Plan 2013/14 for the first 3 months of 2013/14</i>	Cabinet	Councillor David Bellotti	Jamie Whittard 01225 477213	Appx 1 Performance Against Prudential Indicators Treasury Management Strategy & Annual Investment Plan 2013/14	Andrew Pate	26 March 2013

Date	Title Precis	Decision Making Body Lead Councillor	Report Author Contact	Background Papers	Strategic Director Lead	Date First Notified
CABINET RESPONSES TO PDS PANEL RECOMMENDATIONS ANTICIPATED IN SEPTEMBER 2013						
<i>The Chair of the Panel will make the Panel's recommendations available and Cabinet will then be asked to make its response within 2 months. Following this process, Cabinet might ask for one or more reports to be submitted to future Cabinet meetings so that action can be taken.</i>						
Septem ber 2013	E2554 Boat Dwellers and River Travellers Task and Finish Group Review <i>The recommendations of the Task and Finish Group will be presented to the Panel.</i>	Cllr David Dixon, Cllr Tim Ball, Cllr Simon Allen	Donna Vercoe Councillor Eleanor Jackson 01225 396053	Recommendations Response Table Appx 1 The Report (due to be presented to the May Housing & Major Projects PD&S Panel meeting)	Ashley Ayre	4 April 2013
INDIVIDUAL CABINET MEMBER DECISIONS ANTICIPATED IN SEPTEMBER 2013						
Septem ber 2013	E2577 Considerations of responses to advertisement of the Outer Area TRO 2013 <i>Considerations of responses to parking proposals, including: No Waiting At Any Time, Limited Waiting Parking Bays, Loading Bay, Disabled Parking Bays, and No Waiting Between Times restrictions</i>	Cllr Caroline Roberts	Kris Gardom, Nick Jeanes 01225 395362, 01225 394256	Appx 1 Summary of public responses to advertisements Appx 2 Plans showing proposals	Louise Fradd	5 June 2013 TRO

Date	Title Precis	Decision Making Body Lead Councillor		Report Author Contact	Background Papers	Strategic Director Lead	Date First Notified
September 2013	<p>E2576 Gainsborough Hotel, Bath - Parking restrictions TRO <i>As part of the works to develop the Gainsborough Hotel, it is proposed to update the existing disabled parking bays and add separate loading / unloading bays along Beau Street and Lower Borough Walls</i></p>	<p>Cllr Caroline Roberts</p>		<p>Andy Coles 01225 394208</p>	<p>Appx 1 Informal consultation report Appx 2 Existing / Proposed Layout Plan</p>	<p>Louise Fradd</p>	<p>30 May 2013 TRO</p>
September 2013	<p>E2585 Blue Badge Appeals Process <i>To formalise the appeals process for members of the public who are refused a Blue Badge in line with the best practice guidance released by the Department for Transport</i></p>	<p>Cllr Caroline Roberts</p>		<p>Chris Major 01225 39 4231</p>	<p>Appx 1 Appeals Procedure for Disabled Persons Appx 2 R002 Blue Badge Appeals EIA Consultation, including Impact Assessment; Blue Badge reform programme: DfT March 2010 Research report; Blue Badge Reform Strategy, Enforcement Evidence Base: DfT March 2010 Previous Government strategy, Comprehensive blue Badge Reform Strategy: DfT Oct 2008</p>	<p>Louise Fradd</p>	<p>24 July 2013 KEY</p>

Date	Title Precis	Decision Making Body Lead Councillor	Report Author Contact	Background Papers	Strategic Director Lead	Date First Notified
INDIVIDUAL CABINET MEMBER DECISIONS ANTICIPATED IN OCTOBER 2013						
October 2013	E2524 Warminster Road Pedestrian Refuge TRO <i>The creation of double yellow lines as part of the installation of a pedestrian crossing island on Warminster Road, Bath. These will replace an existing un-used bus stop, some unrestricted parking bays and lengths of 'Keep Clear' markings.</i>	Cllr Caroline Roberts	Andy Coles 01225 394208		Louise Fradd	28 January 2013 TRO
CABINET MEETING - 13 NOVEMBER 2013, 6:30PM						
13 Nov 2013	E2511 Events Strategy 2014-2017 <i>The Events Strategy sets out the Council's statutory duties and other roles in relation to events. It describes how the Council will work local partners and stakeholders to co-ordinate a year-round events programme, the criteria for financial support of events, and the aims and objectives to be achieved.</i>	Cabinet	Councillor David Dixon	Ann Cullis 01225 396455	B&NES Council Events Policy	Louise Fradd 16 January 2013

Date	Title Precis	Decision Making Body Lead Councillor		Report Author Contact	Background Papers	Strategic Director Lead	Date First Notified
13 Nov 2013	<p>E2575 Standards and general conditions to be attached to hackney carriage and private hire licences</p> <p><i>This report seeks to provide a policy on hackney carriages and private hire licensing standards and amends the general conditions for drivers, vehicles and private hire operators</i></p>	Cabinet	Councillor David Dixon	John Dowding, Andrew Jones 01225 477689, 01225 477557	<p>Appx 1 Policy on hackney carriage and private hire licensing standards</p> <p>Appx 2 Hackney carriage and private hire drivers general conditions</p> <p>Appx 3 Hackney carriage vehicle general conditions</p> <p>Appx 4 Private hire vehicle general conditions</p> <p>Appx 5 Private hire operators general conditions</p>	Louise Fradd	22 May 2013 KEY
13 Nov 2013	<p>E2556 Revenue and Capital Budget Monitoring, Cash Limits and Virements - April 2013 to September 2013</p> <p><i>This report presents the second monitoring information for the Authority as a whole for the financial year 2013/14 to the end of September 2013. The report also includes a number of budget transfer requests for both revenue and capital</i></p>	Cabinet	Councillor David Bellotti	Jamie Whittard 01225 477213	Appx 1 Revenue & Capital Monitoring Commentary Budget Management Scheme	Andrew Pate	4 April 2013

Date	Title Precis	Decision Making Body Lead Councillor		Report Author Contact	Background Papers	Strategic Director Lead	Date First Notified
13 Nov 2013	E2557 Treasury Management Monitoring Report to 30th September 2013 <i>This report gives details of performance against the Council's Treasury Management Strategy and Annual Investment Plan 2013/14 for the first 6 months of 2013/14</i>	Cabinet	Councillor David Bellotti	Jamie Whittard 01225 477213	Appx 1 Performance Against Prudential Indicators Treasury Management Strategy & Annual Investment Plan 2013/14	Andrew Pate	4 April 2013
CABINET RESPONSES TO PDS PANEL RECOMMENDATIONS ANTICIPATED IN DECEMBER 2013							
<i>The Chair of the Panel will make the Panel's recommendations available and Cabinet will then be asked to make its response within 2 months. Following this process, Cabinet might ask for one or more reports to be submitted to future Cabinet meetings so that action can be taken.</i>							
Decemb er 2013	E2566 PDS recommendations on Alcohol Harm Reduction Strategy <i>To consider PDS recommendations following a Scrutiny Inquiry Day aimed at formulating policy approaches to reducing the harm caused by alcohol</i>	Cllr Dine Romero, Cllr David Dixon, Cllr Simon Allen		Emma Bagley, Councillor Vic Pritchard 01225 396410		Ashley Ayre	3 May 2013 RVW

Date	Title Precis	Decision Making Body Lead Councillor	Report Author Contact	Background Papers	Strategic Director Lead	Date First Notified
CABINET MEETING - 12 FEBRUARY 2014, 6:30PM						
12 Feb 2014	E2558 Revenue and Capital Budget Monitoring, Cash Limits and Virements - April 2013 to December 2013 <i>This report presents the third monitoring information for the Authority as a whole for the financial year 2013/14 to the end of December 2013. The report also includes a number of budget transfer requests for both revenue and capital.</i>	Cabinet	Councillor David Bellotti	Jamie Whittard 01225 477213	Appx 1 Revenue & Capital Monitoring Commentary Council's Budget Management Scheme	Andrew Pate 4 April 2013
12 Feb 2014	E2559 Treasury Management Monitoring Report to 31st December 2013 <i>This report gives details of performance against the Council's Treasury Management Strategy and Annual Investment Plan 2013/14 for the first 9 months of 2013/14</i>	Cabinet	Councillor David Bellotti	Jamie Whittard 01225 477213	Appx 1 Performance Against Prudential Indicators Treasury Management Strategy & Annual Investment Plan 2013/14	Andrew Pate 4 April 2013

Date	Title Precis	Decision Making Body Lead Councillor		Report Author Contact	Background Papers	Strategic Director Lead	Date First Notified
12 Feb 2014	E2560 Treasury Management Strategy Statement & Annual Investment Strategy 2014/15 <i>The Local Government Act requires the Council to set out its treasury strategy for borrowing and to prepare an Annual Investment Strategy, setting out the Council's policies for managing its investments</i>	Cabinet	Councillor David Bellotti	Jamie Whittard 01225 477213	Appx 1 Treasury Management Strategy	Andrew Pate	4 April 2013 KEY

The Forward Plan is administered by **DEMOCRATIC SERVICES**: Col Spring 01225 394942 Democratic_Services@bathnes.gov.uk